



SENIOR GRADUATION  
GUIDE BOOK



*The Warriors*

*Class of 2011*

## **GRADUATION ACTIVITIES**

Senior Recognition Reception, Senior Class Day, Baccalaureate Mass, and Graduation are for all seniors. We ask that each of you follow all the guidelines given so that these four events will be beautiful and memorable for all of you.

## **GRADUATION ANNOUNCEMENTS**

All graduation announcements and mementos ordered from Jostens will be distributed at the end of April.

## **TICKETS**

Admission to graduation is by ticket only. Each seat is assigned and children do need a ticket. Tickets are collected at the doors of the California Theater. Tickets are not needed for the Senior Recognition Reception or Baccalaureate Mass.

Each graduate will receive 6 tickets to graduation.

- Please contact the senior moderators via email by *Friday, May 6<sup>th</sup>* if:
  - you do not need all of your tickets so that they can be redistributed OR
  - to be put on a waiting list for additional tickets. Please let us know how many you will need and the name of the graduate. IF you receive extra tickets, please be aware that they will most likely be in different sections of the theater.
- Please contact the senior moderators via email if you will need handicapped accessible seating by *Friday, May 6<sup>th</sup>*.
- Graduates **MUST** distribute the tickets before the day of graduation. Graduates will not have time to distribute the tickets once they have checked in at the California Theater.

For any questions about tickets you should contact the senior moderators, Ms. Lauren Cymerys [[lcymerys@ndsj.org](mailto:lcymerys@ndsj.org)] or Ms. Elizabeth Milanovich [[emilanovich@ndsj.org](mailto:emilanovich@ndsj.org)].

## **FINANCIAL AND OTHER OBLIGATIONS**

All obligations (tuition, library fines, book fees, athletic bills, detentions) must be met before graduation gowns and tickets are distributed on May 23<sup>rd</sup>.

## **ACADEMIC REQUIREMENTS FOR GRADUATION**

*If a Senior does not pass all of her required classes and complete her Community Service requirements she is not permitted to participate in the graduation activities (Baccalaureate Mass, Class Day, Graduation). She does not receive a diploma until all academic obligations and Community Service requirements have been met (Summer School, completion of final exams, etc.).*

## GRADUATION ATTIRE

Blue cap and gown w/collar, white shoes, and an appropriate white dress (under the gown) are to be worn by all graduates. The gown is worn at mid-calf. If your gown is too long, it may be hemmed. The graduation gown should be pressed for all events. You should not wear any other street clothes under the gown.

Collar: Your gown comes with a white collar that will need to be pinned or sewn to the gown. You are supplied with tabs to attach the collar to the gown. Tuck jewelry inside your collar/gown. Collars are washable.

Shoes: white color. Shoes should be purchased by Friday, May 6 for the first line of march. You must wear a dressy shoe (no wedges or embellishments) with some type of a heel that fits you comfortably and will stay on your foot. If you wear high heels they need to be comfortable to walk in and safe for climbing stairs and navigating the graduation risers.

Tassel: Each Senior will receive two tassels:

- ❖ A light blue and white tassel for Baccalaureate Mass and Graduation. It will be in your cap and gown package.
- ❖ A blue and orange tassel will be given to you when you are dressing for Class Day, Thursday, May 26, 2011. You use this tassel for the class day assembly.

The tassel is worn on the right side of the cap and will be changed to the left side at graduation.

Mortar Board: The graduation cap (Mortar Board) is worn so that the flat part is on the top of your head. The top is parallel to the ground.

The following are presented at the Senior Recognition Night and are worn at the Graduation Ceremony:

- CSF LIFE MEMBERS will receive the Gold Cord
- NATIONAL HONOR SOCIETY MEMBERS will receive a blue and gold tassel and a blue honor stole
- MATH HONOR SOCIETY MEMBERS will receive a blue and gold cord
- DEPARTMENT and PROGRAM medals

## GRADUATES' RESPONSIBILITY

Students are responsible for their own graduation attire. Extra caps, gowns, collars, or tassels are not available if you who have forgotten or lost them. Please take care to have the correct graduation attire with you for each specific event. Please note:

- ❖ Leis and any other celebratory items are not part of the graduation attire at any time. These should be saved for after the graduation ceremony.
- ❖ For the safety of everyone attending graduation, graduation caps **are not** to be tossed in the air inside or outside of the theater.

\* \* \* \*

## **LINE OF MARCH**

There will be two “Line of March” practices and seniors will need to have a pair of heels for these practice sessions, as the line is based on height. These dates are: Friday, May 6 and Monday, May 16.

## **PRACTICE SESSIONS**

These are mandatory for the entire class. Attendance will be taken at all practices – you must arrive **ON TIME** for all practices and stay for the entire practice. If you are not at practices, your participation in graduation activities may be jeopardized.

## **DIPLOMA CASE**

You will receive your diploma and case at graduation ceremonies. The school does not have duplicate copies of your diploma. After the ceremony, it should be kept in a safe place.

## **SENIOR GRADUATION TRIP**

The Senior Graduation Trip is an optional trip that is designed for the graduates to spend time together in celebration as they approach their final days as students at Notre Dame High School. The opportunity to be in community and together as a class is a unique time and all efforts are made to provide a safe, fun, and memorable experience.

The trip is for Notre Dame Seniors who choose to attend. It is not intended to be an opportunity for other students (ND or non-ND) to join the group at any point in the trip.

Transportation will be provided by chartered bus. Students must return by bus, with the group.

Anything prohibited by the school code is not permitted on any school related activity. If a student violates any serious rule, parents will be contacted and expected to incur the expense of immediate return travel to San Jose.

GRADUATION CALENDAR 2011  
SPECIFIC INFORMATION REGARDING GRADUATION

|            |              |   |
|------------|--------------|---|
| April 1    | Friday       | Meet in Library – Announcements regarding graduation activities   |
| April 12   | Tuesday      | Announcements will be given out during lunch in the Library to those who have ordered them and who have no outstanding Jostens’s bill.  |
| May 2      | Monday       | Free Dress for seniors (free dress policy is in place – see parent handbook / agenda for details)   |
| May 2 - 13 | Mon. - Fri.  | A.P. Testing dates  |
| May 4      | Wednesday    | “Every Day’s a Sundae” celebration – during lunch   |
| May 6      | Friday       | FIRST LINE OF MARCH...J.B. Hall – you will need your graduation shoes for practice – during mentoring   |
| May 13     | Friday       | ASB installation of officers – during mentoring   |
| May 16     | Monday       | SECOND LINE OF MARCH...Julie Billiard Hall - during homeroom. Must have graduation shoes for practice.  |
| May 17     | Tuesday      | Warrior Day—Assembly B Schedule—Recognizing Class Awards  |
| May 21     | Saturday     | Junior-Senior Prom @ Summit Center at the 4 <sup>th</sup> Street Garage<br>88 S. 4 <sup>th</sup> Street San Jose 8 pm-Midnight  |
| May 23     | Monday       | Distribution of Caps, Gowns and Graduation tickets to seniors who have met their financial obligations (see pg. 1) at lunchtime in the Library  |
| May 24     | Tuesday      | Last day of classes for seniors   |
| May 25     | Wednesday    | <b>All seniors must attend these events.</b><br><b>9:00 AM</b> Practice for Senior Recognition Night in Julie Billiard Hall - Must have heels for practice<br><b>11:45 AM</b> SOPH/SENIOR BRUNCH JB Hall Appropriate dressy dress<br><b>6:15 PM</b> Senior Recognition Reception . . . Seniors on senior floor by 6:15 pm. <u>Line of March begins promptly at 6:45.</u> Program begins at 7:00 pm. Attire for the evening is gown, collar, and heels - - no cap or tassels |
| May 26     | Thursday     | Senior Class Day Assembly – arrive in Library by 8:30 AM  |
| May 26– 28 | Thurs - Sat. | Graduation Trip - - Medieval Times Dinner Show / Disneyland (return by 7:00 am May 28 <sup>th</sup> )   |
| May 30     | Monday       | Memorial Day Holiday  |
| May 31     | Tuesday      | Pick up cap and gown from alumnae room by noon.   |

May 31–June 2 Tues – Thurs Final Exams

June 1-June 3 Wed.- Friday Book Buy Back—Sell back your old textbooks in the library

### GRADUATION WEEK ACTIVITIES

**PRACTICE SESSIONS - These are mandatory for the entire class.** Attendance will be taken – you must arrive ON TIME for all practices and stay for the entire practice.

June 1 Wednesday Practice for Baccalaureate Mass  
**12:15 PM** Check in with your mentor in Pardini Park. Please be prompt.  
**12:30 PM** Leave as a group to Cathedral Basilica of St. Joseph  
Students serving as liturgical ministers may have additional practice requirements.

**1:00-3:00 PM Practice for Baccalaureate Mass at the Cathedral Basilica of St. Joseph\***  
**You must have your graduation shoes for the practice.**  
\* 80 South Market Street  
San Jose, CA 95113

June 2 Thursday **BACCALAUREATE MASS**  
6:15 PM Report to Cathedral for Baccalaureate Mass  
Complete graduation attire with Blue/White tassel is to be worn.  
Students serving as liturgical ministers may have earlier arrival times.

7:00 PM **Cathedral Basilica of St. Joseph's**  
Parents, friends, Notre Dame Students are invited. No ticket needed.

June 3 Friday **\*Practice for Graduation 9:30–12:00 noon at the California Theater.**  
**Plan to walk; parking is scarce . . . please be prompt. You must have heels for practice. We go through the entire graduation program.**  
Speakers must be prepared.

June 4 Saturday **GRADUATION!**  
**Meet at the California Theater . . . 4:00 pm SHARP.**  
**Meet in the designated area at the California Theater.**  
**Enter at the Stage Entrance on Market Street**  
Dressing rooms will be available by homeroom.

**Graduation 5:00 pm**

*In case of an emergency that would prevent you from being at any practice, your parents must contact Mrs. Tift at 408-294-1113 extension 2102*

**Graduation events:**

| <b>Event</b>                                 | <b>Date</b>                | <b>When to arrive</b>                                     | <b>Where</b>   | <b>Time</b>   | <b>What to bring</b>  |
|--|----------------------------|---|--|---|---|
| <b>Practice for senior recognition night</b> | <b>Wed, May 25th</b>       | <b>No later than 9:00 am</b>                              | <b>JB Hall</b>   | <b>9:00-11:00 am</b>  | <b>Graduation heels</b>   |
| <b>Senior brunch</b>                         | <b>Wed, May 25th</b>       | <b>11:45</b>  | <b>JB Hall</b>   | <b>11:45am-1:30pm</b>   | <b>Appropriate dressy outfit</b>  |
| <b>Senior recognition night</b>              | <b>Wed, May 25th</b>       | <b>No later than 6:15 pm</b>                              | <b>Senior floor</b>  | <b>6:45-8:00 with reception afterwards</b>  | <b>White dress, graduation gown, collar, graduation heels</b>   |
| <b>Class Day Assembly</b>                    | <b>Thurs May 26th</b>      | <b>No later than 8:30 am</b>                              | <b>Library</b>   |   | <b>White dress, graduation gown, collar, graduation heels, cap. You will be given class color tassel in the library. If you're going to Disneyland see future handouts.</b> |
| <b>Graduation trip</b>                       | <b>Thurs-Sat May 26-28</b> | <b>No later than 8:30 am</b>                              | <b>Library</b>   | <b>We will leave after the Senior Class Day assembly and return by 7:00 am on Saturday May 28th</b> | <b>Luggage-see future handouts</b>  |
| <b>Baccalaureate Mass Practice</b>           | <b>Wed June 1</b>          | <b>No later than 12:15 pm-- check in with your mentor</b> | <b>Pardini Park – we will walk over to the Cathedral Basilica of St. Joseph as a class</b> | <b>1:00-3:00 pm</b>   | <b>Graduation heels</b>   |
| <b>Baccalaureate Mass</b>                    | <b>Thurs June 2</b>        | <b>No later than 6:15 pm</b>                              | <b>Cathedral Basilica of St. Joseph</b>  | <b>7:00 – 8:30 pm</b>   | <b>White dress, graduation gown, collar, graduation heels, cap and white/blue tassel.</b>   |
| <b>Graduation Practice</b>                   | <b>Fri June 3</b>          | <b>No later than 9:30 am</b>                              | <b>California Theater</b>  | <b>9:30 am-12:00 noon</b>   | <b>Graduation heels</b>   |
| <b>GRADUATION</b>                            | <b>Saturday June 4</b>     | <b>No later than 4:00 pm</b>                              | <b>California theater – use entrance on market street and check into dressing rooms</b>    | <b>5:00-6:00 pm</b>   | <b>White dress, graduation gown, collar, graduation heels, cap and white/blue tassel. Cords, awards and medals</b>  |

*Thank you for your cooperation with all of the Graduation practices and expectations. The Graduation events, which will honor each of you, reflect the hard work and dedication of many people. In a special way, each of the following people and groups has helped to make your final days at Notre Dame memorable, and, without them, none of this could have happened.*

*SENIOR MENTORS:*

*Ms. Charlotte Carlson*

*Ms. Ellen Cohen*

*Ms. Ellen Donlin*

*Ms. Melanie Duffin*

*Ms. Jennifer Hanson*

*Mr. Devin Engebretsen*

*Ms. Hilary Orr*

*Ms. Leslie Rice*

*Ms. Lauren Cymerys and Ms. Elizabeth Milanovich, Senior Class Moderators*

*THE SENIOR CLASS OFFICERS AND HOMEROOM REPRESENTATIVES: Ravina Saini, President; Audrey Steinbach, Vice-President; Erica Sciamanna, Secretary; Maya Rajan, Treasurer; Christy Sutherland, Commissioner of Athletics; Homeroom Reps - Ravina Saini, Stephanie Sedayao, Emily Ferguson, Tiffany Lau, Tarin Tobin, Audrey Jimenez, Annie Saya*

*Ms. Ruth Burson, Mrs. Karen Herr and the members of the Sophomore Class - "The Superheroes"*

*Ms. Kathleen Quiazon, Mrs. Jennifer Hanson, Ms. Karen Yavorsky, Campus Ministry and the Baccalaureate Mass Planning Committee*

*Mrs. Ann Skeet, Mrs. Mary Beth Riley and the Notre Dame High School Administration, Faculty and Staff*

*Mrs. Gail Tift and Mrs. Emilia Peña-Bobst for all the finishing touches*

*The Notre Dame Alumnae Board and Association*

*Notre Dame Parents, especially the Junior Class Parents for their help with the Senior Recognition Reception*

*AND MOST OF ALL  
THE PARENTS OF THE CLASS OF 2011  
FOR THEIR LOVE AND SUPPORT!*